



Brabham
PRIMARY SCHOOL
THROUGH COMMUNITY WE GROW

Class Placement Guidelines

Classes are to be formed in such a way as to best meet the educational and wellbeing needs of the students within the constraints of the resources provided.

The school creates its classes based upon the professional judgments of staff with the aim of creating the best learning environment for each student to meet their educational needs, interests and circumstances.

Process

The Executive leadership Team establishes class structures for the following year based upon anticipated enrolments and estimated funds indicated by the student-centred funding model to employ teaching staff.

Once class structures have been drafted, typically in Term 4, staff meet to establish class lists for the following school year.

The following factors are considered when allocating students to classes:

- *Projected number of students in each year level*
- *Projected enrolments based on past trends*
- *Ratio of boys to girls*
- *An even spread of students with respect to academic performance, social development and classroom behaviour*
- *The best educational needs of the student*
- *School Psychologist recommendations (limited to students they work with)*
- *Special circumstances such as twins or individual family members*
- *Constraints of resources or facilities*

When forming composite (split year level) classes the following are also considered with above:

- *Independent work ability of the student*
- *Academic performance*
- *Social maturity*
- *Previous class placements*

Final class list submissions will be ratified by the principal.

Parent Request:

- Parents can make a class placement request based on **educational needs**.
- Parents will be required to send a written submission with their reasons, addressed to "The Principal" and marked "Confidential" at the start of Term 4.
 - Please send to: Brabham.PS@education.wa.edu.au
- All written parent requests that arrive in a reasonable timeframe will be considered based on educational merits and in relation to the class structure process outlined above
- Any late submissions will not be considered
- The school cannot guarantee that parent requests will be met

Advertisement Of Class Lists:

Wherever possible, class lists will be made available for parents to view before the commencement of the new academic year (although this is subject to change if enrolments increase significantly, and a restructure is required).

Reviewed February 2026

